THE CATHOLIC UNIVERSITY OF AMERICA
MISSION STATEMENT

As the national university of the Catholic Church in the United States, founded and sponsored by the bishops of the country with the approval of the Holy See, The Catholic University of America is committed to being a comprehensive Catholic and American institution of higher learning, faithful to the teachings of Jesus Christ as handed on by the Church. Dedicated to advancing the dialogue between faith and reason, The Catholic University of America seeks to discover and impart the truth through excellence in teaching and research, all in service to the Church, the nation, and the world.
Welcome to CUA as a member of the class of 2020!

This is a very exciting time for you and your family. The next couple of months will go by very quickly, and soon you will be taking your place as a student at Catholic University. You will find that CUA has a lot to offer you — a variety of student organizations and service projects, spiritual engagement, internship opportunities in Washington, D.C., and outstanding faculty who are ready to engage you in new ideas.

Here you will develop and shape your intellect and learn to accept the challenges of being a committed citizen serving others. We hope that you will challenge yourself and lead others, taking responsibility for your Catholic University experience and making it everything you have dreamed. Faculty and administration are here to assist you in achieving your goals and reaching beyond them. All of this starts with Orientation.

- Family sessions end the evening of Aug. 27, 2016.
- An additional orientation session will be offered for international students on Wednesday, Aug. 24, 2016.
- Refer to the Orientation website often for updates and important information: orientation.cua.edu.

Over the course of the next several weeks you will receive information from Orientation and other University offices. Please review each item carefully for deadlines.

Everyone at CUA is preparing for your arrival. This mailing has been designed to answer many of your initial questions. In July you will receive a phone call from a student affairs representative, who will be ready to address any questions you might have. We are ready to assist you with your transition.

Please contact the Orientation office at 202-319-5627 or any other University office listed in this guide at any time. On behalf of the Orientation staff, I welcome you. We are committed to supporting you and helping you make the transition to life at CUA and in Washington, D.C.

We look forward to seeing you in August!

Kathryn Jennings
Director of Campus Activities
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WHAT’S ORIENTATION?

Orientation for first-year students and their families begins on Thursday, Aug. 25, 2016. Students are expected to attend the entire Orientation. Orientation will help you take your place within the Catholic University community as a responsible, independent student.

**Orientation will help you:**
- Become familiar with the campus and surrounding community
- Take your place as a participating member of a rich academic community
- Learn what it means to be a responsible student citizen who respects the campus community
- Embrace spirituality and welcome service into your daily life

**Sessions for families will provide a summary of:**
- Catholic University’s commitment to academic achievement
- The University’s expectations for student citizenship
- The changes and challenges parents experience as their student joins the Catholic University community
- Ways students will engage spiritually

**Orientation Mission Statement**

The Orientation program facilitates the successful transition of new undergraduate students into Catholic University’s intellectual, social, and faith-based communities; promotes student learning and development; encourages independence and individual responsibility; and facilitates continued student success to graduation. This is accomplished through programming that emphasizes the University’s academic and community expectations as well as its social and developmental resources and opportunities. Through personal connections with peer leaders, faculty, and administration, new students and their families will develop an introductory understanding and appreciation of the intellectual, social, and service opportunities available and gain knowledge of campus and community resources.
REGISTERING FOR ORIENTATION

Please register by Aug. 1, 2016.

2. Click on “Register for Orientation,” where you will be redirected to Cardinal Station.
3. Sign on to Cardinal Station.*
4. Under the menu on the left, click on “Student Self-Service.”
5. Click on “Register for Orientation.”

* Visit computing.cua.edu/start/activateAccount.cfm to find your Cardinal Station User ID information. If you have forgotten your User ID or password, you can find out your User ID or get a new password by calling the service desk at 202-319-4357, which is open 24/7 (EST). You can also send an email to techsupport@cua.edu with your contact number.

You will receive notification in the mail confirming your registration for Orientation. Review the Orientation 2016 schedule at orientation.cua.edu to find out when you are assigned to get your Cardinal Card and attend the opening session. This information will help you determine what time you should arrive at campus on move-in day. If you or a family member will need special accommodations while attending Orientation, please call the Orientation office at 202-319-5627 or email cua-orientation@cua.edu.

• Handicapped parking spaces are located throughout campus. A vehicle must display a state-issued plate or placard to park in one of these spaces.
• Materials in alternative formats and sign language interpreters or transcribers will be provided upon request.

WHEN TO ARRIVE AT CUA

International Students
The Office of International Student and Scholar Services (ISSS) will hold an orientation for international students on Wednesday, Aug. 24, 2016, from 9 a.m. to 4 p.m. in Caldwell Hall Auditorium. All international students are welcome and encouraged to attend; however, this orientation is REQUIRED for all “F” and “J” visa holders. It is designed to familiarize you with the legal aspects of maintaining your immigration status in the United States as well as to address various adjustment issues related to both the U.S. culture and to Catholic University’s community. Visit the ISSS website at international.cua.edu for more information, or contact ISSS at 202-319-5618.
On-Campus Students
(including residential transfer students)
Thursday, Aug. 25, 8 a.m.–3 p.m.
Residence Life has been busy preparing for your arrival to campus and is excited to have you join the Catholic University residential community. Later in the summer you will receive information about your Learning Community assignment. Please plan to use your Learning Community assignment to determine the time of your arrival to campus. Staggered arrival will help ease traffic flow and will decrease your wait time at check in:

<table>
<thead>
<tr>
<th>Suggested Arrival Time</th>
<th>Learning Community</th>
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<tbody>
<tr>
<td>8–10 a.m.</td>
<td>1–16</td>
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<td>10 a.m.–Noon</td>
<td>17–33</td>
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<tr>
<td>12:30–2 p.m.</td>
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When you arrive to campus on Aug. 25, you will proceed directly to the check-in location for your residence hall. In early August, visit orientation.cua.edu for updated check-in information and locations. When you check in to your residence hall you will receive your room key(s), residence hall check-in materials, and Orientation information. If you arrive after 3 p.m. for Orientation, you should proceed directly to the Edward J. Pryzbyla University Center information desk. Orientation advisors will get you connected with your residence hall staff and Orientation group. The academic year meal plan for residential students begins with dinner on Saturday, Aug. 27, 2016.

Commuter Students
(including commuting transfer students)
You should plan to arrive on Thursday, Aug. 25, at least one hour prior to your assigned opening session. Visit orientation.cua.edu to see the Orientation 2016 schedule and find which opening session you should attend. When you arrive on campus proceed directly to the Pryzbyla Center information desk. Orientation advisors will check you in, get you connected with your Orientation group, and show you to the opening session. For dinner on Saturday, you may purchase meals on a cash basis or use your meal plan.

Parking
During Orientation parking will be available on campus or in the parking lot of the Basilica of the National Shrine of the Immaculate Conception. Please note, this lot will close at 7 p.m. each night.

Residential freshmen and sophomores are not permitted to purchase parking permits or bring vehicles to campus.
CARDINAL COUNTDOWN

Things to do before you arrive on campus:

☐ **Cardinal Mail Account**
  Cardinal Mail is the student email system at Catholic University. All messages for CUA students are delivered to their @cua.edu address. Visit techsupport.cua.edu and search for “Cardinal Mail” to learn more about Cardinal Mail, including how to log on for the first time.

☐ **Financial Aid Awards**
  To accept and activate financial aid awards, go to cardinalstation.cua.edu. If you are receiving loans, complete the required entrance counseling and sign the master promissory note at www.studentloans.gov.

☐ **Authorize Access to Your Student Record**
  Visit enrollmentservices.cua.edu/newstudents.cfm to learn how to authorize access to your record to parents/guardians or other third parties.

☐ **Statement of Financial Responsibility**
  After June 1, read and accept the “Statement of Financial Responsibility” via the link in the Finances section of your student center in Cardinal Station.

☐ **Course Registration and Placement Exams**
  Begin registering for classes on June 15. In early June, look for emails from undergraduate advisors. Course advice and other important information will be available at firstyear.cua.edu. Your advisor will help determine any placement exams you need to take. Transfer students should contact the Undergraduate Advising Center and consult registration.cua.edu.

☐ **Authorized Payers and Account Statements**
  Monthly account statements are available electronically through the CardinalPAY website. For information about CardinalPAY, go to enrollmentservices.cua.edu for more information about CardinalPAY. The first statement for the fall term will be available mid-summer. Once available, email notification will be sent to each student’s CUA account and to any Authorized Payers established by the student in CardinalPAY.

  Students who wish to grant others (parents or guardians) access to their account information must establish those individuals as Authorized Payers in CardinalPAY. The University is unable to discuss account information with any person other than the student unless they are an Authorized Payer. Find instructions for how to establish Authorized Payers at enrollmentservices.cua.edu.

☐ **Athletic Medical Forms** (due by Aug. 1, 2016)
  If you will be participating in intercollegiate athletics, please return athletic medical forms to the athletic training department. Visit www.cuacardinals.com/information/sports_med/physical_packet for directions on how to fill out and upload forms.
Immunizations (due by July 1, 2016)
Return the immunization form you received in your University Life Guide to CUA Health Services by July 1 to avoid a $100 late charge. Download the form at health.cua.edu/immunizations.cfm.
Please refer to your “checklist” in Cardinal Station. Once your completed records have been received, this will show as completed on the checklist.

Final High School Transcripts and Test Scores (due by July 15, 2016)
For those who did not provide at the time of admission, submit your final transcripts and test scores to The Catholic University of America, Office of Undergraduate Admission, Washington, DC 20064. If you will be receiving federal financial assistance, the aid will not be disbursed until CUA has received your final transcript. Catholic University accepts test scores from the testing agency directly or the high school.

Cardinal Card Photo (due June 1–Aug. 23, 2016)
Cardinal Card is your official University identification card. The card displays your photo and student ID number. Go to go.cua.edu/idcards to upload your own Cardinal Card photo. Uploading your photo before coming to campus saves valuable time during Orientation and allows you to choose your best photo. If you have trouble uploading your photo, please contact the Department of Public Safety’s Campus Transportation Management and Identification Office at 202-319-5113.

Optional Monthly Payment and Tuition Refund Plans
Monthly Payment Plan
CUA offers students the flexibility of a monthly payment option through Tuition Management Systems. The payment plan allows students to pay their balance in monthly payments spread through the term instead of in full at the start of the semester. As long as the payment plan budget covers the balance for the semester, the student will be exempt from financial penalties. For information, visit enrollmentservices.cua.edu.

Tuition Refund Plan
Given the substantial financial commitment that students and their families make to pay for an education at CUA, the University offers an optional insurance program designed to protect that investment should a student need to withdraw from the University. For information, visit enrollmentservices.cua.edu/Student-Financial-Information/Refunds.cfm. Enrollment must be completed by Aug. 30, 2016.

Student Medical Insurance (due by Sept. 11, 2016)
Accept or waive the Student Medical Insurance at studentinsurance.cua.edu. For more information, see page 21.
At CUA, we strive to make the transition from living at home to living on campus as easy as possible. Packing for college can seem overwhelming. How do you determine what you are going to need to live away from home for a year? Think about the things you use every day, keeping in mind that you will most likely be sharing your living space with at least one roommate. A standard double room is approximately 15½ by 12½ feet (probably a little smaller than your bedroom at home). You need items to make you feel at home, such as a comforter, extra-long twin sheets, a pillow, some posters (to be hung with 3M Command products only), and framed pictures.

While a bed, mattress, desk, chair, dresser, and a closet or wardrobe are provided by the University, you might like to bring some additional storage containers to put in your closet or wardrobe, under your bed, and in your desk. Beds can be adjusted to raise and lower the height of the mattress and University-issued dressers can fit under your bed, which can give you some extra storage space and open up floor space in your room. Please note that additional items used to loft your bed are not permitted.

You will probably want to bring items for entertainment, such as a television, DVD player, and UL-approved surge protector. All rooms are equipped with one high-speed Internet port per student, and all residence halls have wireless capability. In addition, there is one cable connection per living area. Residents enjoy more than 85 standard TV stations, in addition to 30 channels available in HD, within a media package that provides a mix of local and national network news, sports, movies, and general entertainment programs. The cost of laundry machines is included in your room rate; each building has washers and dryers for your personal use at no additional charge.

You might decide that you and your roommate(s) will want to have a small microwave (less than 700 watts) and refrigerator (no larger than 3.6 cubic feet) in your room. You should talk with your roommate(s) before coming to CUA about larger items like these so you can coordinate who will bring what to campus in order not to duplicate items.

The University strives to maintain communities in and around the residence halls that are safe and welcoming. A number of items are prohibited because they may have a detrimental effect on the residential communities and may be considered safety or fire hazards in a community living environment. Students are expected to maintain their living space in a manner that does not damage the building or require extensive maintenance, repair, and/or housekeeping to restore the building to a standard that
is appropriate for future residents. Adhesives (other than 3M Command products) are not permitted in the residence halls.

Candles, halogen lamps, and space heaters are not permitted in any residence hall room. Certain kitchen appliances such as espresso machines, hot plates, toaster ovens, and any appliance with an open heating element are prohibited from residence hall rooms that do not have kitchens because the items pose a serious fire safety hazard and threat to the safety of students who live in the building.

Certain items, such as extension cords, cable splitters, splicers, or other devices used to re-route cable outside of the room in which the cable connection is located demand more energy, place a strain on available utilities, and may cause additional damage or harm to a building and therefore cannot be used in the residence halls.

If you have any questions about what to bring to campus, available amenities and services in the residence halls, items that may be prohibited, or general questions about living in the residence halls, please contact Residence Life at 202-319-5619, cua-residencelife@cua.edu; Housing Services at 202-319-5615, cua-housing@cua.edu; or the Orientation office at 202-319-5627, cua-orientation@cua.edu.

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Orientation Advisors’ Restaurant Picks

- **Busboys and Poets**  
  625 Monroe St., N.E. (5-minute walk)

- **&pizza**  
  666 Monroe St., N.E. (5-minute walk)

- **Potbelly Sandwich Shop**  
  655 Michigan Ave., N.E. (5-minute walk)

- **Brookland Pint**  
  8th and Monroe St., N.E. (5-minute walk)

- **Vapiano’s**  
  623–625 H St., N.W. (Metrorail stop: Gallery Place/Chinatown)

- **Steel Plate**  
  3523 12th St., N.E. (15-minute walk)

- **Brookland’s Finest**  
  3126 12th St., N.E. (15-minute walk)
INFORMATION FOR FAMILIES

Your student is about to begin an exciting new journey, and we at The Catholic University of America understand that you play an important role in your student’s success.

Through Orientation we encourage students to learn and understand the expectations and offerings of the CUA community. We hope that you and your student will talk about expectations, responsibility, transitional fears, and exciting opportunities both before and during Orientation and throughout their time at Catholic University. In this light we have designed sessions specifically for families in conjunction with the student orientation program. All sessions marked for families will conclude by the evening of Saturday, Aug. 27. To see the schedule, visit the Orientation website at orientation.cua.edu.

Separate Sessions for Students and Families
Families and students often have different concerns about the transition to college. Typically students are concerned about their social adjustment, while parents and guardians have questions about academics, financial aid, housing, and health services. The sessions designed for families will address the changes and challenges that you will experience as your student joins the CUA community. Your attendance at the family sessions will provide you with an understanding of the University’s expectations for your student, explain University policies, and give you time to speak with representatives from various University offices. The University would like students to assume primary responsibility for their academic and cocurricular decisions. Orientation is the beginning of this process, highlighting the relevant resources and reminding students that their decisions will have important consequences.

Parents and Guardians Attending Orientation
Studies show that input from parents and guardians is one of the most significant influences on the decisions students make while they are at a university. Informed parents can and do influence the success of their children. The more you know about the resources available to your child, the better prepared you will be to provide them direction as they navigate through their four years at CUA.

Registering for Orientation
Family members do not need to register separately from their student. Your student will be asked whether parents, guardians, or other guests will be attending Orientation with them when he or she registers online. It is important for your student to register the correct number of people so that the appropriate number of meals and materials are ordered.
First-Year Experience (FYE) combines academics, campus engagement, and local involvement. As an incoming student you will be placed in a learning community (LC) of no more than 18 students, and take two classes as a group in the fall and the spring semesters — a total of four classes. You’ll get to know your classmates and instructors, talking to each other about assignments, readings, deadlines, and more.

Classes include excursions into D.C. to places such as the Lincoln Memorial, the Supreme Court, the Capitol Building, the Holocaust Museum, and the war memorials. The program also incorporates service learning into each semester, combining community service with academics. We even give you a free dinner once a term with your LC!

You have an undergraduate advisor, a full-time professional whose focus is to help you with transition issues, to give general advice about successfully navigating college, and to be a resource for questions and concerns. You also have an academic advisor who helps with course selection, double major or minor possibilities, and study abroad.

First-Year Experience is for ALL students, including those students who may be choosing among multiple majors — exploratory advisors are part of the FYE program, too.

College is a four-year experience, but we know that the first year is incredibly important. Visit firstyear.cua.edu to find out more.

Beat the Friday Night Rush!

On the Friday night of Orientation most students go out on the town with their families after the Orientation Mass.

Since most families choose to go out to eat, the platform at the Brookland/CUA Metro station becomes congested with guests and students trying to purchase SmarTrip® before Friday night. Avoid the rush by:

- Going to the Brookland/CUA Metro station on Thursday or Friday morning to purchase your SmarTrip® for Friday evening.
- Stopping by the D.C. Metro table in the Pryzbyla Center on Thursday or Friday to purchase a SmarTrip® card.
- Visiting www.wmata.com/fares/purchase/store to purchase SmarTrip® cards before you arrive at CUA.
STUDENT SERVICES

Banking

Engraving & Printing Federal Credit Union
180 Leahy Hall
202-526-4528 • www.epfcu.org

The Engraving & Printing Federal Credit Union has a branch office on campus in Leahy Hall, room 180, and features an ATM in Leahy Hall.

SunTrust Bank
410 Rhode Island Ave., N.E.
202-831-5100 • www.suntrust.com

SunTrust Bank operates a branch close to campus and features the ATM Quest, Plus, AFFN, CIRRUS, VISA, Discover, AMEX, and MasterCard card systems. ATMs are available in the Pryzbyla Center, Leahy Hall, and the Columbus School of Law.

For information on other bank branches close to campus, please visit orientation.cua.edu.

Barnes & Noble at CUA
625 Monroe St., N.E.
202-394-3300 • cua.bncollege.com

Location and Hours

Barnes & Noble at The Catholic University of America is located at 625 Monroe St., N.E. In addition to textbooks, BN at CUA has a general reading department, a full service Starbucks Cafe, and all Cardinals merchandise! The store is open Monday–Thursday from 9 a.m. to 9 p.m., Friday from 9 a.m. to 10 p.m., Saturday from 10 a.m. to 10 p.m., and Sunday from noon to 8 p.m. The Barnes Café opens at 7 a.m., Monday–Friday and 10 a.m. Saturday–Sunday.

General Information

From textbooks to CUA apparel we work hard to make sure students have easy access to all they need. We carry a wide range of items, including school supplies, reference materials, electronics, bestselling novels, and a variety of spirit gear, gifts, and accessories. You can find the same great selection of products in our store and online at cua.bncollege.com. We offer numerous cost-saving textbook options for students and with Registration Integration students can save time and money by utilizing the “Buy Books” link that appears when you register for classes. From that link you can see if your books are included in more than half of our textbooks available for rent, saving students on average 50% off the new price of the book. We also offer digital and used options on thousands of books.
Payment Options
BN at CUA accepts cash; Cardinal Cash, checks with proper ID (current student ID or driver’s license); MasterCard, Visa, Discover, and American Express; or Barnes & Noble Gift Cards. Textbook purchases are fully returnable within one week of the first day of class accompanied by a cash register receipt.

Technology Services
117 Leahy Hall
202-319-4357 • computing.cua.edu

Technology Services has a wide range of computer services available for student academic technology use. At the top of the list are your logon accounts, which give you access to your email, Blackboard, Cardinal Station, ResNet network, lab computers, and many other resources. In addition, we can help you purchase a new computer and software at student rates and discover how technology can improve your lifelong learning experience. The gateway to these resources is on our website. For technical support, check out our knowledge base at techsupport.cua.edu or send us an email at techsupport@cua.edu. We look forward to assisting you.

Disability Support Services
127 Pryzbyla Center
202-319-5211 • dss.cua.edu

We encourage students with disabilities to register with the Office of Disability Support Services (DSS) as early as possible. DSS believes that it is important to start things off on the right foot. Students registered with DSS receive many accommodations that can greatly enhance the academic experience. Individuals eligible for services include, but are not limited to, students with cognitive (LD, ADD), hearing, medical, psychological, and sensory disabilities. In order to register, each student must submit documentation and a registration form and schedule a meeting with one of our staff to discuss accommodations. Accommodations cannot be made retroactively, so it is important to register before classes start.

DSS works with students to ensure access to every opportunity for learning and personal growth so that they may participate as fully as possible in campus life. At the same time, students with disabilities are responsible for making their needs known and meeting the academic standards set for all CUA students.

• Be your own self-advocate. Take responsibility to request accommodations each semester and take time to discuss them with your professors.
• Be organized. Learn your course requirements, assignment schedule, and required textbooks. Complete and return forms for alternate format textbooks and accommodated testing as soon as you know what you need.

• Adapt to college life. You must structure your own schedule and study time to succeed. DSS has a learning specialist who can help you do this. Also, understand that professors have different teaching styles and you might need to adjust your own learning style to keep pace.

DSS works with students to ensure access to every opportunity for learning and personal growth so that they may participate as fully as possible in campus life. At the same time, students with disabilities are responsible for making their needs known and meeting the academic standards set for all Catholic University students.

A wide range of support is offered by our staff. In addition to customary academic accommodations (such as extended time on exams, interpreting services, reading services, etc.), we encourage students to develop an individual working relationship with our staff to address learning and disability management issues. These may include advice on course load, learning strategies, time-management and organization, self-advocacy, etc.

Students are welcome to meet with the DSS staff at any time. We are always here to help you and work with you to answer questions and provide resources and information to help you achieve your potential. We can help you make a successful transition with our supportive and knowledgeable staff. Visit the DSS website to learn more about the DSS registration process and what we can do for you. We look forward to working with you!

Housing Services
202 Pryzbyla Center
202-319-5615 • housing.cua.edu

The University requires all freshman and sophomore students to live in campus housing. The housing application deadline was May 15; however, late applications will be assigned on a space-available basis. If you intend to live on campus for the upcoming academic year and have not yet applied for housing, please do so by logging onto Cardinal Station using your username and password and navigating to Student Self-Service > Apply for Housing. If you have misplaced your username and/or password, please call the Computer Help Desk at 202-319-4357.

Typically, assignments for students who have applied for housing prior to June 15 will be available online in MyHousing by July 1 and mailed to permanent addresses by late July. For applications received after June 15, assign-
ments will be made on a rolling basis, with a confirmation sent to the student in addition to being available online in MyHousing. MyHousing is accessed by logging on to Cardinal Station. If you have not received your housing assignment by mid-August, email Housing Services at cua-housing@cua.edu to inquire about your housing status. Specific information on the opening of the residence halls will be available on the Housing Services website by late July. Housing Services also offers move-in services to support your transition to residential college life; arrange for these services through the website. Choices include MicroFridge rentals, linen sales, and a Ship to School program.

Student Health Services:
Immunizations and Medical Consent
Eugene I. Kane Student Health and Fitness Center
202-319-5744 • health.cua.edu

The Catholic University of America, in compliance with District of Columbia law, requires all students under the age of 26 to have the following immunizations: Polio, Td/Tdap within the past 10 years, Measles, Mumps, Rubella, Varicella (Chicken Pox) vaccine or history of the disease, and Hepatitis B. In addition, all incoming freshmen are required to receive the meningitis vaccine or sign a waiver declining the vaccine. Should you decide to waive the vaccine, a waiver form must be submitted and attached to the immunization record form that was sent in the University Life Guide.

If you will be under the age of 18 on the first day of classes at The Catholic University of America (Aug. 29, 2016), a parent or guardian must sign a medical consent form stating that Student Health Services can provide medical treatment determined to be necessary for you. You must be in compliance with the policies concerning immunizations. Exceptions are not granted except in the very rare occurrence of a medical or religious exemption. If you are requesting a medical or religious exemption for immunization requirements, you must submit signed documentation from your health care provider (medical exemption) or appropriate clergy member (religious exemption). The immunization record form must be completed in full and returned directly to Student Health Services by July 1, 2016. A late fee of $100 will be automatically billed to the student account of any student whose immunization record is received after the deadline or has been received but is incomplete.

You should keep a copy of your immunization record form for your personal files. For more information, the waiver, meningitis FAQ sheet, immunization form, and medical consent form, please visit the Student Health Services website at health.cua.edu.
Student Accounts and Billing
Office of Enrollment Services
W200 Father O’Connell Hall
202-319-5300 • enrollmentservices.cua.edu

Billing
Tuition and fees are billed on a term-by-term basis and are due in full at the start of the term. The first statement for the fall term will be available the first week of July and the first statement for the spring term will be available in mid-December. Keep in mind that account balances may change throughout the term as payments and/or additional charges are assessed to accounts. Be sure to review each statement as it becomes available to determine whether any balance is due. Student accounts with past-due balances are subject to registration/transcript holds, late fees, and interest charges.

Statements
Account statements are issued monthly and are only available electronically through the CardinalPAY website. Catholic University does not mail paper statements. Students should access CardinalPAY via the hyperlink in the Finances section of the Student Center screen in Cardinal Station. Authorized Payers can access CardinalPAY at quickpayasp.com/cua/ tuitionandfees/authorized.do.

Notifications of new statements are sent to the student’s Catholic University email address. Students who wish to receive notification at a non-CUA email address must authorize that address via the User Preferences menu in CardinalPAY. Students who wish to grant other individuals (parents or guardians) access to their account information, including notification of monthly statements, must establish those individuals as Authorized Payers in CardinalPAY. The University is unable to discuss account information with any person other than the student unless they have been granted Authorized Payer access by the student. Students can establish Authorized Payers on their account by following the instructions at enrollmentservices.cua.edu.

Payment Plan
A monthly payment option is available through Tuition Management Systems (TMS). This interest-free option allows students to pay their balance in monthly payments instead of in full at the start of each semester. Visit enrollmentservices.cua.edu for more information on the TMS plan.

Students enrolling in this monthly payment option should review their regular University billing statements to ensure that the amount budgeted through the payment plan is sufficient to cover all expenses, as any balance owed to CUA that is not covered by the payments scheduled through the TMS plan is subject to registration/transcript holds, late fees, and interest charges.
Tuition Refunds
Refunds of charges for students who withdraw from courses are processed according to the University’s Refund of Student Charges policy. Refunds are based on total charges billed, not on payments made. Students withdrawing from courses may be required to repay a portion of any federal financial aid received for the term. Visit financialaid.cua.edu/policies.cfm for additional information.

An optional tuition refund plan is offered through A.W.G. Dewar, Inc., that supplements the University’s refund policy. Information on the optional refund plan can be found at enrollmentservices.cua.edu/Student-Financial-Information/Refunds.cfm. Enrollment must be completed by Aug. 30, 2016.

Student Medical Insurance
170 Leahy Hall
202-319-5262 • studentinsurance.cua.edu

For all students, good health is essential to achieving educational goals. Without adequate coverage, unexpected medical expenses could alter your future dramatically. For this reason, Catholic University requires all students to have quality health insurance.

All domestic students enrolled in 12 or more billed credits, as well as all international students, are automatically enrolled in the student medical plan for a full year of coverage. This means that a charge will be applied to your University tuition bill. The CUA student medical policy is underwritten by Aetna and runs from Aug. 14, 2016, through Aug. 13, 2017. The annual cost of the insurance is about $2,700 for the 2016–2017 academic year. Domestic students who are enrolled for fewer than 12 billed credits must proactively enroll in the plan by Sept. 11, 2016, using the same links — if they want the coverage. Students who are only taking online courses are not eligible for the plan.

If you are covered by another medical insurance plan that meets certain criteria, you may qualify for a waiver. To apply for a waiver, you must successfully complete the online waiver application process before the defined deadline. If the waiver is approved, the charge will be removed from your bill. Both waiver and enrollments must be completed by going to studentinsurance.cua.edu on or before the last day to drop/add courses for the fall 2016 semester. Visit the website to find out more about the insurance provided and keep up with waiver/enrollment deadlines and information. You may also contact the student health insurance administrator at 202-319-5262.

You will receive additional information in July with further instructions for verifying existing coverage or purchasing new coverage.
## IMPORTANT DATES

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td>Aug. 25</td>
<td>Orientation begins</td>
</tr>
<tr>
<td>Aug. 29</td>
<td>First day of classes</td>
</tr>
<tr>
<td>Sept. 1</td>
<td>Mass of the Holy Spirit</td>
</tr>
<tr>
<td>Sept. 5</td>
<td>Labor Day (Holiday)</td>
</tr>
<tr>
<td>Sept. 9</td>
<td>Last day to register or add courses for credit; last day to drop a course without record</td>
</tr>
<tr>
<td>Sept. 14</td>
<td>Class of 2020 Convocation, 9 a.m.</td>
</tr>
<tr>
<td>Oct. 10</td>
<td>Columbus Day (Holiday)</td>
</tr>
<tr>
<td>Oct. 14</td>
<td>Midterm. Last day to change to audit</td>
</tr>
<tr>
<td>Nov. 1</td>
<td>All Saints Day</td>
</tr>
<tr>
<td>Nov. 2</td>
<td>All Souls Liturgy. Memorial Mass for Deceased of the University Community</td>
</tr>
<tr>
<td>Nov. 7</td>
<td>Registration for spring (second) semester 2017 begins</td>
</tr>
<tr>
<td>Nov. 11</td>
<td>Last day to withdraw from classes with a “W” grade</td>
</tr>
<tr>
<td>Nov. 14</td>
<td>Last day to request pass/fail option (undergraduates only with dean’s permission)</td>
</tr>
<tr>
<td>Nov. 23</td>
<td>Thanksgiving recess begins</td>
</tr>
<tr>
<td>Nov. 28</td>
<td>Classes resume</td>
</tr>
<tr>
<td>Dec. 8</td>
<td>Patronal Feast of the Immaculate Conception (Holiday and Reading Day)</td>
</tr>
<tr>
<td>Dec. 10–11</td>
<td>Reading Period (Note: Classes that meet on Saturdays only will meet on Saturday, Dec. 10.)</td>
</tr>
<tr>
<td>Dec. 12</td>
<td>Last day of classes</td>
</tr>
<tr>
<td>Dec. 13–17</td>
<td>Final examination period</td>
</tr>
</tbody>
</table>

## NEED MORE INFORMATION?

Visit orientation.cua.edu for:
- Directions to campus
- Local hotel accommodations
- Staff biographies
- Orientation newsletters
CUA’S SPIRIT AND TRADITION

The life of a CUA student revolves around vibrant school spirit and memorable tradition. Attending a CUA football game under the lights in fall. Dancing at the Founders Day Ball in spring. Getting a good spot in line for a Luaupalooza T-shirt on the last day of classes. We invite you to get involved, get excited, and become part of the history of this great University.

Visit nest.cua.edu/organization/custos for more information about the many ways you can become part of the CUA tradition.
The Catholic University of America admits students of any race, color, national or ethnic origin, sex, age, or disability.